

Dear Parent/Carer

May 2019

EPQ – Extended Qualification Project – Presentation Evening

Thank you for your support with EPQ so far. EPQ students are now in the process of finalising their reports and preparing for the presentation, a compulsory element of the EPQ qualification.

The presentations will take on a different format this year as presentation evenings and we would like to invite you along to see the wonderful effort that has been made and work produced by the students. On either the 21st May **or** 4th June, students will be presenting their EPQ projects at school during **one** of the evening events. Please see the timetable below which shows the evening dates for the students **EPQ class** (not necessarily by tutor group, students will also know which they need to attend).

Tuesday 21 st May	Tuesday 4 th June
Miss Webster's/Miss Doel's EPQ class (RWE)	Mrs Holland's EPQ class (SHO)
Miss Woodley's EPQ class (SWO)	Mrs Owen's EPQ class (JOW)
Mr Pajak's EPQ class (MPA)	Mr Baines's EPQ class (LBA)
Miss Zanelli's EPQ class (CZA)	

We are aware some students are involved in exams and have ensured those taking exams on 22nd & 23rd May will be attending on the 4th June and those who have exams on 5th June will be attending on the 21st May, even if this means completing the presentations with a different class.

The presentation evening will run from **5:30-7pm in Milton Hall**. Students will arrive from 5pm to set up their presentations. The presentations will be in the style of a market place whereby staff and parents can wander amongst the stalls and displays and ask students about their EPQ projects. The evening will be accompanied by light refreshments. **Please complete the attached form should you wish to attend this event.**

A reminder of the deadlines below that students are working to:

The Project Product Review	Wb 22 nd April
Submit Product (report and artefact)	Wb 6 th May
Complete Presentation Record Part A	Wb 6 th May
Delivered Presentation	Either 21 st May/4 th June
Complete Presentation Record Part B	Friday 14 th June
Summary & Reflection	Wb 17 th June
Production Log Submitted (Project Q printed)	Thursday 27 th June
Submission Checklist (completed by staff)	Friday 28 th June

Whilst supervisors have been providing the taught element of the course, to further support students with their independent project we have provided example EPQ projects in the 6th form centre alongside 'EPQ Toolkit' books they can use for guidance. We have given some handouts to support them with the final

steps of their EPQ. Some of these resources can also be accessed online from their Project Q log in. Any EPQ student can also make an appointment to see Mrs Anderson for further guidance as she is an EPQ moderator and has a wealth of experience and knowledge of the EPQ process.

If you have any further questions please contact me.

Many thanks,



Miss C Doel
EPQ Coordinator

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To: Miss Doel

As Parent/Carer of I / we will / will not be attending the EPQ Presentation evening on Tuesday 21st / Tuesday 4th June. There will bepeople from our family attending the meeting.

Signed Parent/Carer: