

16<sup>th</sup> October 2019

Dear Parent/Carer,

**Water Sports Trip Sunday 25<sup>th</sup> July – Monday 2<sup>nd</sup> August 2021**

Thank you very much for supporting this very popular trip.

As I explained in the initial letter I have enclosed a payment schedule in order to meet our commitments with the company we are traveling with and to spread the cost of the trip over the widest possible time scale. You will see from the schedule below that **the next payment of £100.00 is due on or before Friday 22<sup>nd</sup> November 2019**. Costs are for each child and so if you have two children going you would need to make double the payments by these dates.

Our preferred method of payment is via the Internet using SCOPY (Tucasi). Please contact the Finance Office if you have lost your secure log-on details. Alternatively, payment can be made at the Finance Office between 11.10 – 11.30am each day (cheques made payable to 'The Blue School'). Money can be paid at any time of the year but you must reach the interim deadlines shown below. If we fail to make the payments requested by the travel company then our some of our insurance is invalidated and PGL have the right to charge interest on the balance and consequently this jeopardises everyone involved.

If you would like to pay money at any other time of the year please follow the procedure above.

The payment schedule is as set out below:

Deposit	£100	already paid
<b>1<sup>st</sup> instalment</b>	<b>£100</b>	<b>by Friday 22<sup>nd</sup> November 2019</b>
2 <sup>nd</sup> instalment	£100	by Friday 15 <sup>th</sup> May 2020
3 <sup>rd</sup> instalment	£200	by Friday 9 <sup>th</sup> October 2020
Final payment	£195	by Friday 7 <sup>th</sup> May 2021

Please may I also take this opportunity to draw your attention to two other requirements for this trip? Your son/daughter should have their own passport and European Health Insurance Card (EHIC) assuming that these still exist following Brexit. There will not be a group passport and it is advisable to get this sorted out as soon as possible. In addition they should be able to competently swim 50m (two lengths of a normal sized swimming pool). They will not be in the water without a buoyancy aid but nevertheless PGL insist on this level of water proficiency. As there is still almost two years until our departure there is plenty of time to practice if necessary!

Thank you for your continued support and prompt payments. It really does make the organisation of such a venture a lot easier when people meet deadlines.

Yours sincerely



S. Holland (Mrs)  
Party Leader