

SCHOOL BEHAVIOUR POLICY

All members of our school community, students and staff, have the right to feel safe, secure and to learn and work. To enable this we should respect one another at all times. Our rules apply at all times including when students are travelling to and from school or at any time there is an association with the school.

Pastoral Team Leaders will have an overview of behaviour incidents and patterns of behaviour in their Year Group together with resolutions. They will report regularly to their SMT line-manager.

Note that this policy has been constructed in line with guidance from the Department for Education with direct reference to the documents entitled 'Behaviour and Discipline in Schools' and 'Ensuring Good Behaviour in Schools'.

CONTENTS OF POLICY

1. Rationale
2. Purpose
3. Principles
4. Roles and Responsibilities
5. Rewards and Sanctions
6. Rules
 - 6a. Uniform and Appearance
 - 6b. Personal Equipment and Valuables
 - 6c. Site and Buildings
 - 6d. Personal Conduct
7. Searching and Confiscation
8. Use of Reasonable Force and Physical Contact
9. Malicious Allegations by Students against School Staff
10. Discipline Beyond the School Gate
11. Training
12. Involvement of Outside Agencies
13. Review

1. Rationale

Students have a right to learn and teachers to teach and, without good behaviour, neither is possible. The school has a responsibility both to manage students' behaviour and to encourage students to manage their own behaviour in such a way that learning and teaching can be effective in school, on school visits and on their way to and from school. Whilst it is possible to produce a list of school rules, students' good behaviour is secured in the longer term through modelling very high expectations, respectful relationships and clear boundaries.

The management of students' behaviour in schools is a complex and challenging area for schools and school leadership and the aim is to ensure that effective learning and teaching can take place in a well-ordered environment. To this end, the school's expectations of student behaviour, of the quality of teaching, of the interactions between students and staff which facilitate positive behaviour for learning and of the supportive involvement of parents and outside agencies in promoting good behaviour are high.

It is our belief that excellent student behaviour is promoted through an engaging and challenging curriculum, and from excellent teaching; to this end, the principles of Behaviour for Learning are promoted in our Learning and Teaching Protocol. This policy will also apply at other times when misbehaviour could have repercussions for the orderly running of the school, poses a threat to another student or member of the public, and/or might bring the school into disrepute.

2. Purpose

Our aim is to encourage students to adopt attitudes and standards which will produce a positive learning environment and a happy and ordered school atmosphere, and to:

- encourage students to manage their own behaviour
- praise and support positive behaviour and use preventative measures wherever possible
- involve parents in the management of their children's behaviour
- provide staff, students and parents with common standards and guidelines for behaviour management
- provide staff with the necessary support in dealing with incidents of challenging behaviour
- identify the set procedures in managing students (in liaison with their parents) who, for whatever reason, choose to disregard the School Behaviour Policy.

3. Principles

We believe that in order to enable effective learning and teaching to take place, good behaviour in all aspects of school life is necessary. We therefore seek to create a caring learning environment, which enables everyone to take full advantage of the opportunities available in our school, by:

- ensuring consistency of response to both positive and negative behaviour, in the knowledge that the rigorous and consistent application of the Behaviour Management Policy will result in overall student well-being and school improvement;
- promoting good behaviour and discipline, both within school and beyond the school gates;
- promoting self-esteem, self-discipline, proper regard for authority and positive relationships based on mutual respect;
- ensuring fairness of treatment for all;
- promoting/facilitating/initiating early intervention;
- providing a safe environment, free from disruption, violence, bullying and any form of harassment;
- encouraging a positive relationship with parents/guardians/carers to develop a shared approach to involve them in the implementation of the school's policy and associated procedures;
- having due regard to the school's legal duties under the Equalities Act 2010, in respect of students with SEN.

4. Roles and responsibilities

To ensure the principles of this policy are met:

- students will be expected to take responsibility for their own behaviour and understand how this should reflect the principles of the school policy;

- all staff will be responsible for ensuring that the policy and procedures are followed consistently;
- any incident that attracts at least the minimum sanction or reward must be recorded in SIMS. Entries made into SIMS must accurately reflect the nature and seriousness or credit worthiness of the incident;
- the Headteacher will be responsible for the implementation and day-to-day management of the policy and its associated procedures;
- parents/guardians/carers will be expected to take responsibility for the behaviour of their child both inside and outside the school;
- parents will be encouraged to work in partnership with the school to maintain high standards of behaviour;
- parents will have the opportunity to raise with the school any issues arising from the operation of the policy by communicating with the student's tutor, Head Of Year or appropriate member of the SMT;
- the Governing Body will establish, in consultation with the Headteacher, staff and parents/guardians/carers, the policy for the promotion of good behaviour in the school and will keep it under review;
- the Governing Body will ensure that it is communicated to students and parents/guardians/carers, is non-discriminatory and that the expectations are clear;
- Governors will support the school in maintaining high standards of behaviour.

5. Rewards and Sanctions

We have a system of rewards and sanctions to encourage effort, achievement and positive behaviour. To encourage a climate where achievement is valued, we take every opportunity to publicise and praise our students' successes. There is a daily whole school bulletin, which allows tutors to read out notices about the achievements of individual students or groups and each year group meets weekly for an assembly at which student achievement is also celebrated.

Our Credit System is cumulative and leads towards the issue of rewards. To foster a sense of community and team spirit, credits also contribute towards inter-tutor group competition with termly and annual rewards.

Sanctions are devised to promote a climate where learning and appropriate behaviour are valued. Detentions are used as a sanction and are usually set during break time, lunchtime and after school. In serious cases, or where poor behaviour is repeated, a student may be detained on a Saturday morning or on INSET days when other students are not required to attend. We value the support provided by parents when dealing with matters of discipline and believe this collaborative approach is more effective in changing student behaviour. Recent changes in the law have provided schools with the right to detain students without parental agreement. We will always contact parents and provide a minimum of 24 hours' notice if we wish to detain any student outside of normal school hours.

Exclusion is our most extreme sanction and will either be for a fixed term (usually one or two days) or permanent. The Local Authority has clear policies related to exclusions, to which all schools must adhere. If a student is excluded we write to the parent and to The Clerk of the Governors' Discipline Committee. The LA (Pupil Placement Team) is notified if the exclusion is permanent.

Parents can view a record of their child's achievement and behaviour via the school website using a secure logon.

We also have a procedure we call Time Out. A student who is misbehaving in class is normally given a verbal warning. If s/he continues to behave in an unacceptable manner, which disrupts the education of others s/he may, at the discretion of the teacher, be sent from the classroom to be supervised by another member of staff. We will always contact you if your child is sent to Time Out and they will generally be placed in after-school detention. Repeated disruptive behaviour may lead to a student being placed in Saturday morning detention or on "internal exclusion", which will result in them being withdrawn from their normal lessons for a fixed number of days. We will always contact parents if this has been necessary.

Teaching staff are authorised to confiscate non uniform clothing and portable electrical devices. Clothing and music devices will be returned at the end of the week in which they are confiscated. Phones will be returned at the end of the day unless the student has had the phone confiscated more than twice. On the third (and any subsequent) occasions we will require a parent or nominated adult to collect the phone from school.

6. School rules

6a. Uniform and Appearance

The school requires students to wear full uniform at all times during the school day/while on the school site. We consider it important that high standards of dress and personal hygiene and grooming are maintained by all at The Blue. All students in the school are expected to follow the uniform code as it gives a sense of unity and purpose. Students should always wear

uniform in a smart manner with the aim of creating a positive impression of themselves and the school. The uniform requirements are intended to be clear and unambiguous.

- The uniform is compulsory for all students in Years 7 -11 and must be worn in full to and from home, and at all times during the school day in the correct and appropriate manner.
- The year groups are identified either by the year group tie or the stripe on the polo shirt and sweatshirt. To aid this identification, students are not permitted to wear coats inside the school buildings.
- The jumper, tie, sweatshirt and polo shirt can be purchased directly from Identity Kits of 23 Broad Street, Wells, Somerset, BA5 2DJ, tel: 01749 670000, open Monday – Saturday, 9am – 5pm (www.identitykits.co.uk).
- Additional items of uniform (trousers, skirt, shirt, socks, shoes) can be purchased at Identity Kits, or alternatively, they can be bought from other suppliers. The new uniform must be from the items identified on the approved uniform list.
- The approved uniform list will be updated regularly as suppliers change their styles. Please ensure you consult the most up to date list before purchasing new uniform. The approved list is available on the school website.
- We strongly advise parents to buy or place orders for new uniform as early as possible to ensure you can get everything your child will need; this is especially important when planning for the start of the new academic years.
- Students who arrive at school in non-uniform and/or unsuitable footwear must anticipate being given replacement uniform and/or shoes, being isolated or, in some cases, being sent home to change.
- All uniform must be named. Then if it is lost it will be returned to the student. If it is not named or reclaimed it will be given to charity.
- In making a decision about what constitutes acceptable uniform and appearance, the decision of the school is final.

SCHOOL UNIFORM – YEARS 7-11

Year 7 (Optional for other year groups)

Trousers/pleated skirt	Grey, from the approved list. Skirts must not be rolled up or shortened, and sit below, on or just above the knee when worn.
Shirt	Plain light blue, short or long sleeved. See items on approved list for reference. Regular collar, buttoned up to the neck, tucked in.
Tie	With year group stripe.
Jumper	Navy blue with embroidered logo.
Shoes	Plain, black, polishable leather or simulated leather of a sensible design. Plain, dark laces. See approved images.
Socks	Grey or black. Socks should be ankle length if worn with the pleated skirt.
Tights	Grey, patternless. Footless tights are not permitted. No leggings.
Coat	A dark plain, waterproof coat. Students who cycle or walk to school are strongly encouraged to wear high visibility jackets/bands, especially during the shorter days and darker nights. Denim, leather or imitation leather jackets are not acceptable.

Years 8 & 9 (until July 2019); Years 10 & 11

Trousers	Black, school style, regular or slim fit. It is not permitted to wear trousers which look like leggings or jeans, are skin tight/skinny or contain fashion zips, studs, large buttons or raised seams.
Skirt	Black, straight or pleated, of a modest length appropriate for a school environment. Skirts should sit just above, on, or below the knee when worn. Skirts must remain at a modest length whilst going up and down stairs. Tight fitting skirts or skirts made from lycra or similar stretch materials are not appropriate.
Polo shirt	Navy blue with year colour bar and school logo
Sweatshirt	Navy blue with year colour bar and school logo
Shoes	Plain, black, polishable leather or simulated leather of a sensible design. Plain, dark laces. See approved images.
Socks	Black or grey. Socks should be ankle length if worn with the skirt.
Tights	Black, patternless. Footless tights are not permitted. No leggings.

Coat A dark plain, waterproof coat. Students who cycle or walk to school are strongly encouraged to wear high visibility jackets/bands, especially during the shorter days and darker nights. Denim, leather or imitation leather jackets are not acceptable.

If students in years 8-11 wish to dress in the new uniform including the approved grey trousers and skirt, they can do so.

If students in years 8-11 need to replace skirts/trousers only, they may choose either grey or black. We will accept a mixture of old and new uniform during the 2018/19 academic year.

From September 2019, years 7-10 must all be in the new uniform.

For students who are eligible for Free School Meals, additional assistance may be available from The Blue School Governors in the form of a voucher. This will be automatically sent to new students joining the school but for current students in need of financial assistance towards the purchase of the new school uniform only, an application will need to be made via the school website.

PE Kit – Boys’ Indoor and Summer Activities

Polo Shirt	White
Shorts	White
Socks	White ankle

PE Kit – Boys’ Outdoor Autumn/Spring activities

Shirt	Soccer/rugby, reversible blue/royal and amber stripe
Shorts	Royal blue
Socks	Royal blue
Base layer (optional)	Long sleeved, plain white

PE Kit – Girls (required):

Polo shirt	White, open collar
Shorts/skort	Navy shadow stripe
Socks	White and/or blue

PE Kit – Girls (optional):

Track suit	Navy
Games skort	Navy
Sweatshirt	Navy
Base layer	Long sleeved, plain white

Additional information

Summer and winter; extreme weather regulations:

- Summer: During periods of excessively warm weather/temperatures the school may temporarily suspend the necessity to wear a jumper/sweatshirt and, where appropriate, a tie for school. Students will be informed if this is the case.
- Winter: During periods of excessively cold weather/temperatures students may wear a plain white tee-shirt or vest underneath their regular shirt or polo shirt. In snowy/icy conditions students may wear suitable/appropriate shoes/boots to school.

Footwear:

- Trainers, trainer style, Vans (including leather Vans), canvas pumps, shoes with a white or coloured band round the sole and plimsolls are not to be worn at school or to and from school at any time.
- Boots are not acceptable except as previously mentioned in the extreme weather regulations.

Hoodies, Coats and Jackets:

- Hoodies are not part of our uniform code. They are not to be worn, to and from, or at the school at any time. Students who arrive at school in these garments must anticipate having them removed for the duration of the day. Please do not send your child to school dressed in any garment which resembles a hoodie of any description.
- Students are not to wear coats with badges or logos on them (except The Blue School).

- Jackets of any design are not permitted.

Piercings and Jewellery:

- No facial piercings are permitted. (For pierced ears: one small stud or sleeper may be worn in each ear. No hoop earrings). Students will be asked to remove any jewellery even if the piercing is new. To avoid potential conflict parents/carers are asked to arrange such piercing at the start of holiday times so that the wearing of studs will not be required during school time. Students who do not comply with the piercing regulations must anticipate being isolated and/or sent home from school.
- For health and safety reasons no other jewellery is to be worn. Students who fail to follow this code must anticipate items being confiscated, and/or being sent home. No bracelets and bands are allowed.

Makeup and Nail Varnish (proposed change of language)

- Make up is not permitted in years 7-9. Discreet use of makeup that is not visible is allowed in Years 10–11.
- Nail varnish is not permitted in years 7–11. Acrylic nails or any extensions are also not permitted. Students who come to school in acrylic nails must anticipate being isolated and/or sent home from school.

Hair

- Hair should be kept neat and tidy, of natural style and avoiding the extremes of fashion, such as highlights, unnatural colours, braiding and cut/shaved patterns. Long hair must be tied back in practical lessons. Students who colour the ends of their hair, or have coloured streaks in it, must anticipate being sent home to wash it out or dye it an appropriate colour. They will then be expected to return to school.

Henna Tattoos

- These are not permitted in school

Badges and colours may be worn when they have been awarded for an achievement at the School. No other badges may be worn without permission.

From time to time certain garments, or other accessories, become fashionable. The school reserves the right to ban these where they are considered unsuitable.

Any requests for exceptions to these rules on an individual basis should be discussed with the Leadership Team.

With regard to PE Kit, football boots and training shoes (not skating shoes or daps) should be provided for both boys and girls. The purchase of shin pads and gum shields for certain contact sports is also necessary.

Year Colours for the 2018/19 Academic Year

Year 7	Red
Year 8	White
Year 9	Purple
Year 10	Gold
Year 11	Green

Sixth Form Dress Code

We believe our Sixth Formers serve as role models for younger students and should set standards in their dress and appearance which are appropriate for a school and which reflect a positive attitude to study. Students' dress and appearance should meet the accepted requirements of a place of work and study and not those which are more suitable for a casual social environment. The following points should be noted.

General:

- Dress should be clean and tidy at all times.
- Irregular hairstyles are not permitted. Students who are in doubt as to the acceptability of a certain style should check beforehand.
- Jewellery may be worn, but should be suitable for a working environment.

Specific:

- Hats and/or hoods must not be worn inside the school building.
- Only plain shorts are allowed.
- Garments which are excessively revealing or immodest are not allowed.

If you have any questions concerning uniform, please contact the school on 01749 836262.

The Blue School Governors provide financial assistance towards the cost of uniform for those children who are in receipt of free school meals. This one-off grant of **£50.00** is awarded on entry to the school and may be used to purchase any item of uniform. The grant will be in the form of a voucher sent by the school to the parent/carer of the eligible child and will be redeemable at the Identity Kits' Shop. The voucher must be used up in full in one purchase transaction at Identity Kits.

If your son or daughter has outgrown their uniform, (including skirts and trousers) and it is in good condition, we ask that you consider donating this to the school. This will enable us to lend uniform to students who are dressed inappropriately or need support with uniform issues.

6. School rules	6b. Personal Equipment and Valuables
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Being equipped to take full part in all lessons is important. For certain specialist lessons such as Physical Education and Design Technology, teachers will let students know what they need to bring to school. Generally students should check that they have writing equipment such as pen, pencil, crayons or felt tips, a rubber, a pencil sharpener and a ruler together with the appropriate books every day.

Money

Students are discouraged from bringing large amounts of money or valuables to school and if they choose to do so it should not be left unattended.

Personal property

All property should be clearly marked. Weapons in any form including replicas and toys are strictly forbidden. Skateboards, skates, roller blades, scooters, etc. are not allowed on the site at any time. The school can accept no responsibility for loss or damage of personal valuables.

Cycles

Cyclists should dismount at the school gates and push bikes on internal roads and paths. On arrival bikes should be taken directly to the cycle racks and secured. Roller skates, roller blades, skateboards etc, are not allowed.

Mobile phones

Please see our [mobile phone policy](#) on the school website www.theblueschoolwells.co.uk (Information/General Information/School Policies).

Personal music players

Personal music players must not be used in school and if brought onto the premises must be switched off at all times.

6. School rules	6c. Site and Buildings
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The following rules are designed to help maintain our school as a safe and hygienic place to learn and teach. The school site is private property and students should not be on the premises out of school time unless participating in official school events.

Movement in and around buildings:

- no running anywhere on the site other than in designated games areas;
- when moving around the campus whenever possible move outside the building rather than through corridors. The Corridor Code must be followed at all times: move in an orderly manner, keep left, give way to those coming down stairs or out of rooms or buildings, and students should be careful about how they carry and store their bags;
- help others to move efficiently, for example by holding open doors;
- outside the buildings students should keep to paths and designated games areas;

- all grassed areas should be avoided unless they are designated as games areas.

Eating and drinking:

- chewing gum is not allowed in school;
- food bought at school and packed lunches must only be eaten in the designated areas;
- drinking is not allowed during lesson time.

Litter

Litter should be disposed of correctly using the bins and recycling facilities provided.

Emergency evacuation

Everyone should make themselves familiar with the evacuation procedures posted around the school. Interference with alarms, extinguishers, fire blankets, evacuation chairs, etc. will result in exclusion.

Lifts

Lifts are strictly out of bounds other than to individuals who have been granted permission to use them.

Equipment, fabric, furniture and fittings

Care should be taken with all school property and damage, however caused, should be reported immediately. It is our policy to charge for deliberate damage.

Display of posters and notices

Posters and notices should not be displayed without permission. Where possible they should be fixed on notice boards provided. They should not be fixed to glass. Sellotape should not be used.

6. School rules	6d. Personal Conduct
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All members of our school community have the right to feel safe, secure and to learn, teach and work. To enable this we should respect one another at all times.

Anti-social behaviour and bullying

Threatening and abusive behaviour of any kind whether physical, verbal or on social media is strictly forbidden and will not be tolerated at our school. We should show respect for all members of the community regardless of ability, gender, race, religion or sexual orientation.

Anyone observing anti-social or racist behaviour should report it immediately. At our school swearing is considered anti-social and swearing for effect in class will usually result in exclusion. The school is opposed to all forms of discrimination and any incidents of racist behaviour will be reported to the Local Authority.

The Blue School is committed to providing a caring, friendly and safe environment for all of our students so that they can learn in a relaxed and safe environment. Bullying of any kind is unacceptable at the school. If bullying does occur, all students should be able to tell and know that incidents will be dealt with promptly and effectively.

Alcohol, solvents, illicit drugs and non-prescription drugs such as ‘legal highs’

The above are forbidden in school. Possession or use of any of these substances or the equipment associated with their use is not allowed on the premises or on the way to and from school. Any student disobeying this regulation will be excluded from school.

Knives, including penknives, other weapons, fireworks, pornographic images and stolen goods

The above are forbidden in school. Any student disobeying this regulation will be excluded from school.

Smoking

Smoking (including vaping) anywhere on site or to and from school will result in exclusion.

7. Searching and Confiscation

Searching with the student's consent:

School staff can search students with their consent for any item which is banned by the school rules and/or prohibited by law*. Schools are not required to have formal written consent from the student for this sort of search – it is enough for the teacher to ask the student to turn out his or her pockets or look in the student's bag or through outer clothing when removed or locker and for the student to consent.

Searching without the student's consent:

The Headteacher (and staff authorised by him) has a statutory power to search a student or his/her possessions, *without the student's consent*, where there is a suspicion that the student has certain prohibited items**. When searching without consent, there should be two members of staff (of the same gender as the student being searched where possible) present at all times.

- searches can be carried out where staff have reasonable suspicion that items have been used to cause an offence, harm to a student or damage to property.
- if the student refuses to be searched or have his/her belongings searched for suspected prohibited items, the school can ask the parents and/or the police to carry out the search.
- there is no legal requirement to make or keep a record of a search.
- schools are not required to inform parents before a search takes place or to seek their consent to search their child.

Other issues pertaining to searches:

- electronic devices including mobile phones can be searched and their data/files searched/erased if there is good reason to do so.
- if the student refuses to be searched or have his/her belongings searched, this refusal will be treated as 'refusing to follow an instruction' and incur the appropriate sanction.
- if a student refuses to attend school because they will not allow himself or herself to be searched, it will be recorded as an unauthorised absence, not an exclusion.
- we will inform parents if banned or prohibited items are found as a result of a search.

Confiscation:

The member of staff who has conducted a search for a prohibited or banned item, or an item which they consider harmful or detrimental to school discipline, can use his/her discretion to confiscate, retain and/or destroy any item found as a result of a 'with consent' search, as long as it is reasonable in the circumstances. Where any item is thought to be a weapon, controlled drug or a stolen item, it must be passed to the police, unless there is good reason not to do so, as a result of a 'with consent' or 'without consent' search. The Headteacher will decide when and if to return other confiscated items, in line with the Education Act 2011.

**Banned items at The Blue School: cigarettes/tobacco products; chewing gum; fireworks/firecrackers; matches/lighters; chemical substances other than controlled drugs, e.g. 'legal highs'; also any other items or materials that are prohibited for children under the age of 16 if the student in question is under the age of 16 that do not appear in the 'Prohibited items' list.*

***Prohibited items: weapons, knives, alcohol, illegal/controlled drugs, pornographic images, stolen items.*

8. Use of reasonable force and physical contact

We do all we can within our school to manage behaviour positively. However, there are times when we may need to use force to keep a child or children safe, or to maintain good order within the school. In such cases, we would always act within the principle of reasonable force; 'reasonable' means using no more force than is necessary. The Children's Services department acknowledges that there may be times when restrictive physical intervention is an appropriate response to the risks present in a given situation. The intervention must be reasonable and proportionate in relation to the situation. The force used needs to be in proportion to the risks present and the minimum needed to achieve the desired result. All school staff may use physical control or restraint when a student is: (a) committing an offence (or, for a student under the age of criminal responsibility, what would be an offence for an older student); (b) is causing personal injury to, or damage to the property of, any person (including the student himself/herself); (c) prejudicing the maintenance of good order and discipline at the school or among any students

receiving education at the school, whether during a teaching session or otherwise.

9. Malicious allegations/accusations by students against school staff

Allegations of abuse of students by school staff are taken seriously and we will deal with any allegations quickly in a fair and consistent way that provides effective protection for the child and supports the person who is the subject of the allegation. Students who are found to have made false allegations will/are likely to be sanctioned with a Fixed Term or Permanent exclusion.

10. Discipline beyond the school gate

Where instances of non-criminal poor behaviour by Blue School Students are reported to have occurred whilst the students are either on the way to/from school/a school activity, they will be dealt with in line with the Behaviour Management policy. The responsibility for administering the appropriate sanction may be delegated by the Senior Leadership Team to a relevant middle leader.

11. Training

The Governing Body will ensure that the Senior Leadership Team will provide appropriate high quality training on all aspects of behaviour management to support the implementation of the policy.

12. Involvement of outside agencies

The school works positively with external agencies. The Pastoral Team seeks appropriate support from them to ensure that the needs of all students are met by utilising the range of external support available.

13. Review

The Headteacher will undertake an annual systematic monitoring and review of the behaviour management policy and procedures in order to evaluate it and ensure that the operation is effective, fair and consistent. The Headteacher will keep the Governing Body informed.

The Governing Body will regularly review this policy and associated procedures to ensure its continuing effectiveness and impact.