

THE BLUE SCHOOL

Parent/Carer Permissions Requests

Overview

The safeguarding of our students is of paramount importance to us and during their time at The Blue your child will be involved in certain aspects of school life for which we need your consent. These fall into three categories, which are described below. Please read the details provided and then complete, sign and return the consent form as appropriate.

1. Appropriate use of Information and Communication Technology (ICT)

Students need to use ICT as an integral part of their learning. Students will explore the internet and consequently they may deliberately or inadvertently access material that is inappropriate or unsuitable. The use of the school network is only permitted via the use of a specifically assigned Logon ID and password. Students should be aware that the school monitors internet traffic and restricts access to unsuitable material. Our monitoring systems will reveal any attempts by individuals to access illegal websites. Information gathered may be passed on to the appropriate authorities for action, which means that students who deliberately seek to misuse school ICT facilities may be identified and asked to explain and account for their actions.

The Blue School ICT services may not be used for any of the following:

- The creation or transmission of any offensive, obscene or indecent images, data or other material, or any data capable of being resolved into obscene or indecent images or material;
- The creation or transmission of material which is defamatory, or likely to cause hurt, annoyance, inconvenience or needless anxiety;
- The transmission of material which infringes the copyright of another person;
- The transmission of unsolicited commercial or advertising material to other organisations;
- Deliberate unauthorised access to facilities or services accessible via the school network;
- Deliberate activities with any of the following characteristics:
 - Wasting staff effort or networked resources;
 - Corrupting or destroying other users' data;
 - Disrupting the work of or violating the privacy of other users;
 - Deliberate bypassing of protection filters and controls by using circumventor, proxy-bypass or other unauthorised internet tools and utilities;
 - Use of intermediary websites that offer remote access capabilities to gain access to unauthorised resources, facilities or services;
 - Use of operating systems or application software on school equipment other than that which is provided by the school;
 - Using the school network services in a way that denies service to other users (for example, deliberate or reckless overloading of access links or of switching equipment or data storage facilities);
 - Continuing to use an item of software or hardware, after ICT staff have requested that such use cease, because it disrupts the correct functioning of the school network;
 - Other misuse of The Blue School Network Services or networked resources, such as the introduction of "viruses".

- Where The Blue School Network Services are being used to access another network, any abuse of the acceptable use policy of that network will be regarded as unacceptable use of The Blue School Network Services.

Where necessary the privilege of using ICT at the school may be withdrawn.

2. Participation in routine off-site activities

Routine off-site activities are those activities which may take place within the vicinity of the school as part of our regular programme of work. These may include such things as:

- Music, art or drama activities in Wells
- Religious studies visits to local places of worship
- Geological research projects
- Special occasions such as Founders' Day, Christmas Carol Services and Concerts and the rehearsals for these events
- As part of the Physical Education programme, students may be selected for sporting events and may need to be transported by mini buses or coaches to other local schools and venues to participate.

All such events are fully supervised by staff and further details will be forwarded to you at the appropriate time.

3. Use of photographic and video images

Sometimes we may take photographs or video images of the students at our school. We may want to use these in our school prospectus or other printed publications, as well as on our website or on project display boards at our school. We may also make video recordings for educational use, as in the assessment of practical lessons such as PE or Drama.

From time to time, our school may be visited by the media who will take photographs or video images of a visiting dignitary or other high profile event. Students will often appear in these images, which may appear in local or national newspapers, or on television. It is also the case that these images will appear on the websites of these organisations as well.

The following conditions will be adhered to when using images of our students:

- We will not use recorded images of your child after they have left this school without your consent.
- We will not use the personal details, or full names (meaning first **and** last name), of any student in conjunction with an individual or group photographic or video image, in digital form, or in any other form of publication.
- If we name a student in a publication, we will not also include an image of that child.
- We may use group or class images with very general labels, such as 'a science lesson' or 'making Christmas decorations'.
- We will only use images of students who are suitably dressed, to reduce the risk of such images being used inappropriately.

CONSENT FORM

Student's Name:

Student's Date of Birth:

1. Parent/Carer Consent to use ICT Facilities and Services

As a parent/guardian of the above student, I have read and understood the information given here about acceptable and appropriate use.

Parent/Carer Signature: Name:

Date: (Please note that this consent will be deemed valid from the date signed and for the period of time your child attends this school.)

2. Permission to participate in routine off-site activities

I know of no medical reason why my son/daughter should not participate in routine off-site activities. It is my responsibility to inform the school if he/she is unable to participate in such activities.

I am aware that:

- The School has Activities Insurance for students for all trips and activities on and off the school site. Details of the key benefits are available from the Finance Office.
- Parents should consider taking out additional insurance cover for their child if they require benefits above those provided by the school.
- The Local Authority only provides cover at the School against proven or agreed negligence by the Authority and its employees.

Parent/Carer Signature: Name:

Date: (Please note that this consent will be deemed valid from the date signed and for the period of time your child attends this school.)

3. Permission to use images of your child

Please answer questions 1 to 4 below, then sign and date.

Please Circle Your Answers

May we use your child's image in the school prospectus and other printed publications that we produce for promotional purposes and on project display boards?	<table border="1"><tr><td>YES</td><td>NO</td></tr></table>	YES	NO
YES	NO		
May we use your child's image on the school website?	<table border="1"><tr><td>YES</td><td>NO</td></tr></table>	YES	NO
YES	NO		
May we record your child's image on video or webcam?	<table border="1"><tr><td>YES</td><td>NO</td></tr></table>	YES	NO
YES	NO		
Are you happy for your child to appear in the media?	<table border="1"><tr><td>YES</td><td>NO</td></tr></table>	YES	NO
YES	NO		

Parent/Carer Signature: Name:

Date: (Please note that this consent will be deemed valid from the date signed and for the period of time your child attends this school.)